

INDIRA GANDHI NATIONAL OPEN UNIVERSITY
Maidan Garhi, New Delhi – 110068
Programme Launch Form– (PLF)

For Academic Programmes Offered through ODL/Online Mode
(To be submitted to Planning & Development Division)

1.	Name of the Programme:	
2.	Type of the Programme: Appreciation/Awareness/Certificate/Diploma/ PG Diploma 3Yr UG Degree/ 4Yr UG Degree (Honours/ Research)/ 1Yr PG/ 2Yr PG Degree	
3.	Mode of delivery (ODL/ Online):	
4.	Proposed launch cycle and year	July_____ / Jan_____
5.	(i) Name of the School and Discipline proposing the Programme : (ii) Associated School(s): <i>(if any)</i>	1. School: 2. Discipline: 3. Associated School & Discipline (<i>if any</i>)
6.	Name (s) of the Programme Coordinator (s)	
7.	Details of Statutory Approval: (i) Proposal Form (PPF) (ii) Programme Development Form (PDF) & PPR	i) PPF: School Board No:_____ Date:_____ ii) PDF & PPR: Academic Council No. _____ Date:_____

8. Status of Readiness of Materials:

	Print	Digital (e-GyanKosh, IGNOU e-Content App/ LMS)
SLM		
Programme Guide		
Students' Handbook/ Programme Prospectus (if applicable)		

9. Status of readiness of electronic resources:

Resources	Developed	Under process
Audio		
Video		
OER		
MOOC		

LMS		
Virtual Lab		
WEAS		

10. Status of readiness of Learner Support:

	Identified (Yes/ No)	Under process
Academic Counsellors		
Learner Support Centres/ Skill Development Centres/ Work Centres		
Social Media (FaceBook Live/ YouTube Live/ etc)		
Interactive Radio Counselling		
Teleconferencing		
Google meet/ Zoom/ MS teams / etc		

11. Status of readiness of Student Evaluation:

	Identified (Yes/ No)	Under process
Paper setters		
Evaluators		
Tools of formative assessment and evaluation		
Tools of summative/ term-end assessment and evaluation		
Google meet/ Zoom/ MS teams / etc		

12. Expected enrolment in the first admission cycle:_____

Signature (s) of the Programme Coordinator(s)

Name & Signature of the Director of the School of Studies, IGNOU

Seal

Date:

- Note: i)** *In case of Certificate and Diploma programme 100% study materials should be ready before launch. Programme with duration of more than one year, then:
100% materials of the first year;
at least 80% materials of second year; and
60% materials should be ready before launch.*
- ii) *The launch of an academic programme needs to be linked with regular admission cycles and a lead period of three months to be provided to RSD.*
- iii) *The concerned operational Division, i.e. SRD, SED, MPDD, RSD & EMPC may be informed on tentative launch cycle after approval of AC on PDF.
Actual Cycle of Launch should also be informed to these Divisions after submission of this Form.*